

**McKENZIE MUNICIPAL REGIONAL
PLANNING COMMISSION MEETING
JANUARY 27, 2011
4:30 PM**

I. Call to Order/Establishment of a Quorum

Members of the Planning Commission are: Chairperson Dean Robb, Commissioners Ed Dillon, Lisa Norris, Keith Priestley, Jeanene Jones, Jessie Townes and Mayor Jill Holland

Meeting was called to order by Chairperson Robb and a quorum was established.

Commissioners present were Chairperson Robb, Commissioners Dillon, Townes, Norris, Priestley, Mayor Holland and State Planner Shelton Merrell.

Commissioner Dillon was absent.

II. Approval of Agenda

Motion was made by Commissioner Priestley, seconded by Commissioner Norris, to approve the agenda. Motion passed.

III. Election of Officers

Chairman Robb turned the meeting over to Commissioner Norris, Chairman of the nominating committee for the election of officers for the 2011 year. Commissioner Norris stated she and the nominating committee consisting of Mayor Holland and Commissioner Priestley by conference call on January 21, 2011 and below are the following slate of officers recommended by the committee:

Chairman: Commissioner Dean Robb
Vice Chairman: Commissioner Ed Dillon
Secretary: Commissioner Jeanene Jones

Motion was made by Commissioner Priestley, seconded by Commissioner Townes, to approve the slate of officers as presented. Motion passed.

IV. Reading and Approval of the Minutes

Motion was made by Commissioner Norris, seconded by Commissioner Jones, to approve the minutes of the December 9, 2010 Planning Commission meeting. Motion passed.

V. Old Business

A. Any properly presented old business

Mayor Holland updated the Commission on the McKenzie Historic Preservation Commission.

Codes Officer Jim Morris updated the Commission on the sign permits.

VI. New Business

A. Bethel University Update Presentation

Mr. Steve Prosser addressed the Commission and gave them a presentation pertaining to the university's new construction projects.

Chairman Robb stated to Mr. Prosser he would like an update on Bethel's progress about every three months.

B. Review of the Sybil W. King Property Trust Subdivision – Final Plat

After much discussion and review among the commissioners, staff and codes officer, Chairman Robb suggested this issue be tabled until formal papers have been submitted to the commission for approval of a final plat.

C. Review of the WMC Medical Clinic Partnership – Final Plat

Surveying Services has submitted a final plat on behalf of WMC Medical Clinic Partnership for property located behind the McKenzie Regional Hospital and adjacent to the WMC Medical Clinic. The area in question comprises of 6.48 acres and does not appear to be located within an existing area of one percent chance of periodic flooding. The property is zoned H-M (Hospital-Medical) and is owned by WMC Medical Clinic Partnership. It is further described as tax parcel 088.20, Carroll County tax map 11.

WMC Medical Clinic Partnership has submitted the plat in order to ameliorate the existence of a subdivision that occurred without adhering to the platting regulations adopted by McKenzie Municipal-Regional Planning Commission. Apparently, McKenzie Hospital Corporation sold WMC Medical Clinic 2.098 acres of land by deed. In light of this, WMC Medical Clinic Partnership has submitted a combination plat. The plat depicts the existing separate tracts of land being combined into one (1) lot.

Staff recommends the Planning Commission to approve of the WMC Medical Clinic Partnership Final Plat subject to all certification signatures being provided.

A motion by Mayor Holland, seconded by Commissioner Priestley, to approve the WMC Medical Clinic Partnership Final Plat subject to all certification signatures being provided. Motion passed.

VII. Other Business

A. Any other properly presented business

Commissioner Priestley made a suggestion/recommendation that the Board meet maybe once a year for social interaction among the board members in a more relaxed atmosphere and have dinner after the meeting. The press would be invited to this event.

A motion by Commissioner Priestley, seconded by Commissioner Norris, to have a social event once a year. The motion passed.

B. Discussion and Regular Meeting Schedules Dates

Schedule for January Planning Commission Meeting dates:

Agenda/Workshop: 2:30 PM, Thursday, February 10, 2011

Monthly: 4:30 PM, Thursday, February 24, 2011

VII. Adjournment

A motion was made by Commissioner Norris, seconded by Commissioner Priestley, to adjourn. The motion passed.

Meeting was adjourned at 5:43 p.m.