

Official Minutes
McKENZIE HISTORIC PRESERVATION COMMISSION
SEPTEMBER 22, 2011 MEETING MINUTES
McKenzie City Hall @ 5:30 PM

I. Call to Order/Establishment of a Quorum

Meeting called to order by Chairperson Robb and a quorum was established.

All members of the Historic Preservation Commission were present except Commissioners Ed Dillon, Jessie Townes and Mayor Jill Holland.

Members of the Historic Preservation Commission are: Chairperson Dean Robb, Commissioners Ed Dillon, Lisa Norris, Keith Priestley, Jessie Townes, Ken Mitchum and Mayor Jill Holland.

II. Approval of Agenda

Motion was made by Commissioner Norris, seconded by Commissioner Priestley, to approve the agenda. The motion passed.

III. Introduce Commissioner & swear-in

This item was tabled for following meeting.

IV. Reading and Approval of the Minutes

Motion was made by Commissioner Priestley, seconded by Commissioner Mitchum, to approve the minutes of the August 25, 2011 meeting. The motion passed.

V. Old Business

A. Update of the McKenzie Historic District Research Committee neighborhood meetings (Charles Pruneau, Chairman)

Chairman Charles Pruneau presented to the commission an update of the McKenzie Historic Design Guidelines with the committee's current progress. Pruneau noted the committee will discuss page 9 of the guidelines pertaining to signs further at the meeting to follow. Pruneau added that all comments by citizen input attending the citizens meetings have been put into the guidelines. The committee took all opinions and comments into consideration. Pruneau expressed the guidelines are not radical and he feels like it would be things anyone in the community could live with.

Chairperson Robb commented the committee is doing a good job and pleased with the update presentation. Robb expressed the committee has put much thought, concern and dedication in the guild lines.

Robb stated he would leave it up to the historic commissioners to review the guidelines as presented and get back to the committee for any comments or concerns.

B. Grant Status (Jill Holland, Mayor)

Chairperson Robb discussed to the commission that Mayor Jill Holland was not able to attend the meeting; however she sent him a note regarding the grant status. Robb said Holland had met with Renee Tavares with the Southwest TN Development District Historic Preservation on Tuesday, September 20th. Robb said Tavares met with us previously with an approach to Historic Preservation and Tavares will be working on the grant. Tavares will be using work study students to help with documenting and leg work; the grant is going forward.

C. Any other properly presented old business.

None

VI. New Business

A. City of McKenzie History Project

Chairperson Robb suggested a history project. Robb said at this point we should proceed with this to update various histories. Robb suggested resources available, Gordon Browning Museum, articles in the newspapers, good speeds, 1869-1969 documents and websites.

Robb asked that when the Historic Research Committee completed the current project, that they take the history project on if it was acceptable with the committee.

B. Any other properly new business

None.

VI. Other Business

A. Agenda & Regular Meeting Schedule Dates

Agenda:	October 13, 2011	Time: 3:30 P.M.
Regular:	October 27, 2011	Time: 5:30 P.M. approximately

VII. Adjournment

A motion was made by Commissioner Norris, seconded by Commissioner Priestley, to adjourn. The motion passed. Meeting was adjourned at 6:07 P.M.