

Official Minutes
McKENZIE HISTORIC ZONING COMMISSION
June 13, 2013 MEETING MINUTES
McKenzie City Hall @ 4:30 PM

I. Call to Order/Establishment of a Quorum

Meeting called to order by Chairperson Pruneau, quorum was established.

All members of the Historic Preservation Commission were present except for Susan Bradberry.

Members of the Historic Preservation Commission are: Chairperson Charles Pruneau, Vice-Chairperson Lisa Norris, Secretary Larry Wheat, Susan Bradberry, Nola A. Hobbs, Virginia M. (Gena) Manner and Donna Taylor.

II. Approval of May 9, 2013 Minutes.

Motion to approve minutes made by Lisa Norris, second by Gena Manner. Motion passed.

III. Old Business N/A

IV. New Business

A. Bethel University

Discussion: Dr. Hames presented a request to place two signs on the Autism Building, next to former C.P. Church now owned by Bethel University. One sign will be placed on the left side facing downtown McKenzie and sign two will be facing Stonewall St. This will help motorists find the building.

Action taken: Motion to allow the two new signs made by Lisa Norris, second by Donna Taylor. Motion passed.

V. Other Business

A. Nola Hobbs suggested we have a definition regarding signage available. It was remarked that this has already been set in our guidelines.

B. There was discussion that the COA's are not being properly completed before being presented to the Committee. Larry Wheat stated he is willing to help anyone needing to complete a COA form.

C. Larry Wheat inquired about the status of Lulubelle's building project after their new building had been destroyed by fire. Codes Officer Wheelock stated they had purchased the former Trades Center building located on the corner of Broadway and Cedar and will be remodeling it. They hope to move in the first week of July 2013.

- D.** Jennifer Waldrup presented to the Commission information she had obtained while attending a Tennessee Preservation Conference in Nashville.

Discussion: The Commission agreed that having COA signs on property that had been approved by the Commission would help to promote public awareness. Due to the fact that Jennifer acts as the CLG for the Commission, she will be aware of any COA's coming before the Commission and have that information along with an action agenda ten (10) days prior to the meeting.

Action taken: Motion to have Jennifer order the COA signs, and to have her prepare an action agenda was made by Lisa Norris second by Nola Hobbs. Motion passed.

VII. Adjournment

Motion to adjourn by Gena Manner, second by Donna Taylor. Motion passed.

Time adjourned: 5:32 p.m.